



Manual Application Form

For applicants to complete before Primal review, vetting, and onboarding.

Applicant note

Please complete clearly. Attach copies of any evidence requested. Primal will review the information before any offer, vetting, or shift allocation. Do not include bank details on this form.

1. APPLICANT DETAILS

Full legal name

Preferred name

Email address

Mobile number

Address line 1

Address line 2

Town / city

Postcode

2. ROLE AND WORK PREFERENCE

Role applied for

Preferred location / area

Earliest available start date

Notice period, if applicable

Work types you can cover

Days Nights Weekends Events

Services you are interested in

Security Event support Medical Training

Availability notes



Compliance and Evidence

3. SIA LICENCE AND SECURITY CHECKS

Do you currently hold an SIA licence?

- Yes No In progress

SIA licence number

SIA expiry date

Licence type

- Door supervisor Security guarding CCTV Close protection

DBS status

- Current DBS DBS applied for No DBS Unsure

4. RIGHT TO WORK AND IDENTITY

Can you provide right-to-work evidence?

- Yes No Share code available

Right-to-work share code, if applicable

Share code expiry date

Evidence you can provide

- Passport BRP / visa Birth certificate Other ID

5. DRIVING, TRANSPORT, AND CERTIFICATES

Transport

- Driving licence Own vehicle Public transport No transport

Driving licence number, if supplied

First aid / medical qualification

Other training, licences, or certificates



Experience and References

6. RELEVANT EXPERIENCE

Tell us about your relevant security, event, customer service, medical, or operational experience

Sites, venues, employers, or events you have worked at before

Any restrictions, adjustments, or practical notes we should consider

7. REFERENCES

Reference 1

| | |
|----------------------|------------------------|
| Name | Company / relationship |
| <input type="text"/> | <input type="text"/> |

| | |
|----------------------|----------------------|
| Email | Phone |
| <input type="text"/> | <input type="text"/> |

Reference 2

| | |
|----------------------|------------------------|
| Name | Company / relationship |
| <input type="text"/> | <input type="text"/> |

| | |
|----------------------|----------------------|
| Email | Phone |
| <input type="text"/> | <input type="text"/> |



Documents and Declaration

8. DOCUMENTS ATTACHED

Tick the documents included with this application

- | | | | |
|------------------------------|---|--|--------------------------------------|
| <input type="checkbox"/> CV | <input type="checkbox"/> SIA licence | <input type="checkbox"/> Right to work | <input type="checkbox"/> ID document |
| <input type="checkbox"/> DBS | <input type="checkbox"/> Training certs | <input type="checkbox"/> Driving licence | <input type="checkbox"/> Other |

Other documents or notes

9. APPLICANT DECLARATION AND CONSENT

I confirm that the information I have provided is true and complete to the best of my knowledge. I understand Primal may use this information to assess my application, contact references, review evidence, and carry out recruitment, vetting, compliance, and onboarding checks where required. I understand that false or misleading information may result in my application being withdrawn or engagement ending.

- I consent to Primal processing this application for recruitment and vetting.
- I consent to Primal contacting the references listed above.

Applicant signature

Date

10. OFFICE USE ONLY

Import status

- Manual review Ready for vetting Duplicate Imported

Reviewed by

Review date

| | |
|--|--|
| | |
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Review notes